

OPNAVINST 5750.12J
14 Mar 2005

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Command Serial Number:
Date Submitted:

Classification (when filled in): UNCLASSIFIED

Command Operations Report

This report is **required** by commands listed in **SNDL Parts 1 & 2** and all operational **Task Forces, Groups and Units** temporarily established to meet operational requirements.

The report format is divided into six sections: Command Data, Commander's Assessment, Chronology and Narrative, Supporting Reports, Published Documents, and Photographs. Required information is identified in specific sections of the form. Instructions on submitting this form and the required attachments are at the end.

1. Command Data

Name of your Command or Organization: **USS BOONE (FFG 28)**

Unit Identification Code (UIC), per the SNDL: **N21053**

Name and Rank of Commander/Commanding Officer/Officer in Charge:

Last: **Steve** First: **Petroff** M.I.: **J** Rank: **CDR**

Date Assumed Command (date format YYYY-MM-DD): **2008-11-22**

Mission/Command Employment/Area of Operations: **SNMG-1**

Permanent Location (Home Port for deployable units): **MAYPORT, FLORIDA**

Immediate Superior In Command:

Operational: **COMMANDER, DESTROYER SQUADRON FOURTEEN**

Administrative: **COMMANDER, DESTROYER SQUADRON FOURTEEN**

Identify your assigned Task Force/Group/Unit name(s) and mission(s). Include OPLAN(s) and or named operations you participated in during Task Force assignment (if applicable): **SNMG-1**

Name(s) of Forces, Commands, Ships, Squadrons or Units assigned or under your operational control (if applicable): **NATO**

Type and number of Aircraft Assigned and Tail Codes, if applicable: **NONE**

Commands, Detachments or Units deployed on board or stationed aboard as tenant activities (as applicable):

Number of Personnel Assigned:

Officers: 27 Enlisted: 178 Civilian: 1

Command Point of Contact (required entry, complete in full):

Name (Rank, First Name, Middle Initial, Last Name): ENS [REDACTED]

Job Title/Office Code: First Lieutenant, Public Affairs Officer

E-mail (both classified and unclassified, if available): [REDACTED]

[REDACTED]
Phone number(s): [REDACTED]

Command Mailing Address: USS BOONE (FFG 28)

FPO AA 34093-1484

2. Commander's Assessment

The Commander's Assessment briefly tells the story of the command's role in national defense and should highlight any general and specific lessons-learned. It should contain the commander's commentary, insights and reflections on the unit's activities. Attention should be directed to significant issues impacting training, operations and mission accomplishment during the reporting period. Descriptions of circumstances and sequence of events leading to major command decisions and results of those decisions are particularly desired. Also desired are accounts of specific contributions of individuals in the command to mission accomplishment. For units engaged in or directly supporting combat, significant wartime or peacetime operations (named operations, non-combat evacuation operations, disaster relief or other humanitarian operations, etc.) or major exercises, particular attention should be given to the commander's estimate of the situation, records of discussions and decisions, descriptions of circumstances and sequence of events leading to operational decisions and results of those decisions. For a unit returning from deployment or participating in a single operation this can normally be a single assessment. For higher-echelon commands or units engaging in multiple operations, a separate assessment for each operation in addition to an overall assessment may be appropriate.

3. Chronology and Narrative

Chronology should include dates of movements; local operations and training; exercises and operations (define acronyms and purpose of exercise or operation); installation of new weapons systems or changes; major physical changes to facilities, ship or aircraft; Class A or B mishaps; port visits; unit awards received; reserve augmentation; and other significant operational or administrative events.

01/05/2009	01/23/2009	CMAV MAYPORT	9A2/DEI 1/3
01/05/2009	01/23/2009	CMAV MAYPORT	GTRR
01/12/2009	01/23/2009	CMAV MAYPORT	ESOMS INSTALL
01/12/2009	01/23/2009	CMAV MAYPORT	PATA
01/20/2009	01/22/2009	CMAV MAYPORT	DEFUEL
01/23/2009	01/23/2009	DOCK JACKSONVILLE	ATLANTIC DD
03/23/2009	03/27/2009	DSRA JACKSONVILLE	SBTT/ATLANTIC DD
03/30/2009	03/31/2009	DSRA JACKSONVILLE	VBSS LTT/ATLANTIC DD
03/30/2009	03/31/2009	DSRA JACKSONVILLE	DC TRNG
03/30/2009	04/02/2009	DSRA JACKSONVILLE	ATFP LTT/ATLANTIC DD
04/01/2009	04/02/2009	DSRA JACKSONVILLE	VBSS LTT/ATLANTIC DD
04/01/2009	04/02/2009	DSRA JACKSONVILLE	ATFP LTT/ATLANTIC DD
04/02/2009	04/02/2009	UNDOCK JACKSONVILLE	ATLANTIC DD
04/05/2009	04/10/2009	CMA MAYPORT	
04/06/2009	04/07/2009	REFUEL MAYPORT	POST DRY DOCK AT NS MAYPORT
04/07/2009	04/10/2009	UPK MAYPORT	PRE-AVCERT
04/07/2009	04/10/2009	UPK MAYPORT	FSO-M LTT
04/13/2009	04/17/2009	UPK MAYPORT	DC RIP
04/13/2009	04/15/2009	UPK MAYPORT	SAR LTT
04/20/2009	04/22/2009	UPK MAYPORT	ISIC LOA
04/24/2009	04/24/2009	UPK MAYPORT	FASTCRU
04/27/2009	05/01/2009	UPK MAYPORT	AVCERT
04/27/2009	05/01/2009	UPK MAYPORT	SBTT PHASE 2
04/28/2009	04/28/2009	U/W JAX OP AREA	SEA TRIALS
04/29/2009	04/29/2009	UPK MAYPORT	EARR
05/05/2009	05/07/2009	UPK MAYPORT	N82 LOA
05/08/2009	05/15/2009	UPK MAYPORT	SBTT
05/12/2009	05/13/2009	UPK MAYPORT	AMMO ONLOAD
05/26/2009	05/27/2009	U/W JAX OP AREA	AIR-1
05/28/2009	06/04/2009	UPK MAYPORT	
06/05/2009	06/05/2009	U/W WESTERN ATLANTIC	ENR NORFOLK, VA
06/07/2009	06/015/2009	INPT NORFOLK VA	CORTRAMID
06/16/2009	06/17/2009	U/W CHERRY PT OP AREA	ENG LTT
06/16/2009	06/16/2009	U/W CHERRY PT OP AREA	RAS-F
06/16/2009	06/16/2009	U/W CHERRY PT OP AREA	CORTRAMID
06/17/2009	06/22/2009	INPT NORFOLK VA	
06/23/2009	06/23/2009	U/W VIRGINIA CAPES	RAS-F
06/23/2009	06/24/2009	U/W CHERRY PT OP AREA	ENR MAYPORT
06/25/2009	07/07/2009	UPK MAYPORT	
07/08/2009	07/08/2009	U/W JAX OP AREA	
07/09/2009	07/26/2009	UPK MAYPORT	
07/13/2009	07/24/2009	UPK MAYPORT	FST-F
07/25/2009	07/25/2009	UPK MAYPORT	CDS-14 CCA

07/27/2009	07/27/2009	U/W	JAX OP AREA	
07/28/2009	07/30/2009	NOTE	MAYPORT	INDUSTRIAL HYG SURVEY
08/01/2009	08/01/2009	UPK	MAYPORT	
08/03/2009	08/04/2009	UPK	MAYPORT	SAR LTT
08/06/2009	08/07/2009	UPK	MAYPORT	MOOR TO A BUOY
08/11/2009	08/13/2009	UPK	MAYPORT	PEACE KEEPING COURSE (SNMG-1)
08/12/2009	08/13/2009	UPK	MAYPORT	ATFP CERT
08/17/2009	09/11/2009	CMAV	MAYPORT	9A3
08/17/2009	08/21/2009	CMAV	MAYPORT	3M-SF
08/24/2009	08/28/2009	CMAV	MAYPORT	OHSAT
08/24/2009	08/25/2009	CMAV	MAYPORT	SAR-SF
08/28/2009	08/28/2009	CMAV	MAYPORT	SAFESTAND
08/31/2009	09/04/2009	CMAV	MAYPORT	VBSS TRAINING
08/31/2009	09/03/2009	NOTE	MAYPORT	CRAV
09/08/2009	09/25/2009	CMAV	MAYPORT	SRF-B
09/08/2009	09/11/2009	CMAV	MAYPORT	SMC LTT
09/08/2009	09/11/2009	CMAV	MAYPORT	ENG LTT
09/08/2009	09/11/2009	CMAV	MAYPORT	FST-U
09/14/2009	09/14/2009	U/W	JAX OP AREA	
09/17/2009	09/17/2009	UPK	MAYPORT	
09/21/2009	09/21/2009	U/W	JAX OP AREA	
09/23/2009	09/23/2009	UPK	MAYPORT	
09/23/2009	09/23/2009	U/W	JAX OP AREA	USWEX
10/01/2009	10/05/2009	U/W	CARIBBEAN SEA	SSRNM
10/01/2009	10/01/2009	U/W	WESTERN ATLANTIC	
10/05/2009	10/05/2009	UPK	MAYPORT	
10/05/2009	10/05/2009	U/W	JAX OP AREA	LIVE ASW W/HELO
10/06/2009	10/08/2009	NOTE	MAYPORT	INDUSTRIAL HYG SURVEY
10/14/2009	10/15/2009	UPK	MAYPORT	FPEX 09-10
10/19/2009	10/22/2009	UPK	MAYPORT	COSR
10/27/2009	10/27/2009	UPK	MAYPORT	CNDID
10/29/2009	11/19/2009	U/W	W ATLANTIC OCEAN	IKE COMPTUEX
11/16/2009	11/16/2009	U/W	JAX OP AREA	
11/20/2009	11/20/2009	UPK	MAYPORT	
11/30/2009	12/28/2009	CMAV	MAYPORT	
11/30/2009	12/11/2009	CMAV	MAYPORT	C5RA
11/30/2009	12/04/2009	CMAV	MAYPORT	CBR RIP
11/30/2009	12/04/2009	CMAV	MAYPORT	CBR ONLOAD
12/01/2009	12/01/2009	CMAV	MAYPORT	CDS 14 EKMS INSPECTION
12/02/2009	12/02/2009	CMAV	MAYPORT	3M LTT INPORT
12/03/2009	12/03/2009	CMAV	MAYPORT	NSCS
12/14/2009	12/31/2009	CMAV	MAYPORT	POM
12/29/2009	12/29/2009	U/W	JAX OP AREA	PROF 2-12
12/30/2009	12/31/2009	CMAV	MAYPORT	CMAV 10A1

The short narrative should amplify chronology entries (such as objectives and results of exercises/operations; commander's evaluation of exercises/operations, etc). Entries may refer to an enclosure of this report without additional description if the enclosure sufficiently reports the incident/event.

For all other entries, give the date or period in YYYY-MM-DD format and provide a brief narrative. All significant events during the reporting period are to be included.

4. Supporting Reports

Supporting Reports are those reports required by other instructions that provide significant data about the command during the calendar year. These reports may be submitted “as is,” eliminating the need to duplicate information for this report that is already contained in reports prepared in response to other instructions and requirements. Examples include battle efficiency, safety and other award submissions, major staff or command studies, and end of cruise reports or briefs. For units engaged in or directly supporting combat, significant wartime or peacetime operations (named operations, non-combat evacuation operations, disaster relief or other humanitarian operations, etc.) or major exercises, enclosures may include, but are not limited to:

- a. Situation Reports
- b. Intentions Messages
- c. Operational Reports
- d. Operations Orders/Deployment Orders
- e. Operational Plans
- f. Personal For Messages
- g. After Action Reports
- h. Significant Electronic Message Traffic (outgoing/e-mail/chat)
- i. Battle Damage Assessments
- j. Casualty Reports
- k. End-of-Cruise/Deployment Reports
- l. Intelligence Summaries
- m. Major Exercise Reports

List below the items submitted, indicating the classification of each. Electronic reports should be in a Microsoft Office format (Word, Excel, Power Point, or Access), HTML, PDF, JPG, GIF, or plain text. It is unnecessary to convert non-electronic documents to electronic format. Submit electronic reports via e-mail or on CD-ROM as explained at the end of this form. Enclosures that do not exist in electronic format should be listed below and submitted in hardcopy in the same manner as a CD-ROM.

5. Published Documents

List below the published documents being submitted in either electronic or paper format, indicating the classification of each item. Documents to be submitted include cruise books, change of command programs, commissioning/decommissioning brochures, establishment/disestablishment/deactivation

brochures, copy of command's web site, news releases, biography of commander, welcome aboard brochures, newspaper articles, command studies, statistical data, etc.

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6. Photographs

List below official photographs and any other command-generated media being submitted in either electronic or paper format. Photographs to be submitted include: official photo of commanding officer; recent photo of ship, aircraft, or facility; and photos of historic events associated with the command. Photographs submitted electronically should be in JPG, TIFF or GIF format. It is unnecessary to convert non-electronic documents to electronic format. Photographs in electronic format are to be submitted via e-mail or on CD-ROM as explained below. Enclosures that do not exist in electronic format should be listed below and submitted in the same manner as the CD-ROM. Also include any photographs covering operational strikes, battle damage (especially that sustained by own ship, aircraft, facilities or equipment), or other relevant photos relating to combat or deployment operations.

Submit this Command Operations Report as follows:

Via e-mail, to one of the three e-mail addresses:

All air/aviation commands: aviationhistory@navy.mil
All ships: shiphistory@navy.mil
All other commands: archives@navy.mil

Place any attachments too large for transmission via e-mail on CD-ROM and send by an approved commercial courier, such as FEDEX or UPS. Check CDs for readability before submission to guard against corruption. Forward paper records included as attachments in the same manner. **Do not forward Command Operations Reports via U.S. mail, as all mail addressed to the Naval Historical Center is irradiated and will result in destruction of discs and damage to paper enclosures.** Address all shipments to:

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(Attn: Ships History/Aviation History/Operational Archives) *
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Washington Navy Yard, DC 20374-5060

Submit **Confidential and Secret** Command Operations Reports electronically via SIPR-net e-mail to one of the three e-mail addresses:

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All ships: shiphistory@nhc.navy.smil.mil
All other commands: archives@nhc.navy.smil.mil

Place any **classified** attachments too large for transmission via e-mail on CD-ROM and send by an approved commercial courier, such as FEDEX or UPS. Check CDs for readability before submission to guard against corruption. Forward classified paper records included as attachments in the same manner. **Do not send attachments to the Command Operations Report via U.S. mail, as all mail addressed to the Naval Historical Center is irradiated and will result in destruction of discs and damage to paper enclosures.** Ensure all items are properly marked and wrapped. Address all shipments to:

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Washington Navy Yard, DC 20374-5060

Forward Command Operations Report enclosures containing **Top Secret** via courier to:

405130-BA 33
NHC/AR Washington, DC

Forward Command Operations Report enclosures containing **Sensitive Compartmented Information (SCI)** via courier to:

449354-BA 31
ONI/Suitland, MD

The inner wrapper should read: ONI Historian, ONI-ODB EXT 2975

Telephone numbers for the ONI Historian are DSN 659-4488/5901, Commercial (301) 669-4488/5901.

* The attention line should read **Ships History** for all ships, **Aviation History** for all air/aviation commands, and **Operational Archives** for all other commands. Telephone numbers for these branches are as follows: Ships History Branch, DSN 288-6802, Commercial (202) 433-6802; Aviation History Branch, DSN 288-2321, Commercial (202) 433-2321; Operational Archives Branch, DSN 288-3224, Commercial (202) 433-3224.