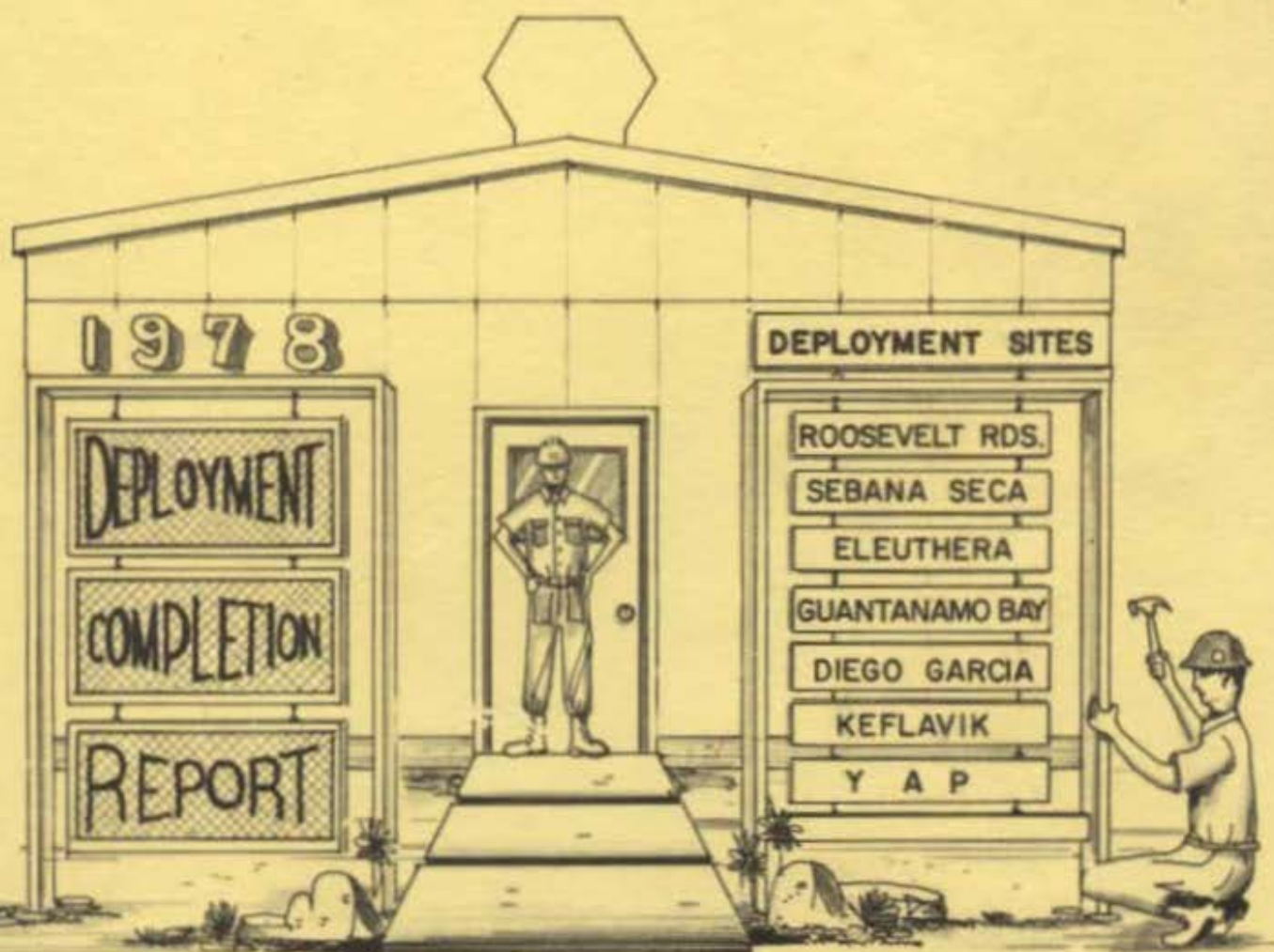


12 JUL 1960





DEPARTMENT OF THE NAVY
U. S. NAVAL MOBILE CONSTRUCTION BATTALION FIVE
FPO SAN FRANCISCO 96601

S3: LKJ: mej

3000 363

Ser:

29 JUN 1979

From: Commanding Officer, U.S. Naval Mobile Construction Battalion FIVE
To: Commander, Naval Construction Battalions, U.S. Pacific Fleet

Subj: Deployment Completion Report; submission of

Ref: (a) COMCBPAC/COMBLANTINST 3121.1
(b) COMBLANT OPORDER 5-77

Encl: (1) Executive Summary
(2) Unit Location Summary
(3) Historical Summary
(4) Administration
(5) Training
(6) Operations
(7) Equipment
(8) Camp Maintenance

1. Enclosures (1) through (8) are forwarded in accordance with reference (a).

2. In accordance with reference (b), U.S. Naval Mobile Construction Battalion FIVE deployed to Camp Moscrip, Roosevelt Roads, Puerto Rico during the period 19 December 1977 to 16 September 1978 with details deployed to Eleuthera, Bahamas; Sabana Seca, Puerto Rico; Guantanamo Bay, Cuba; Diego Garcia, B.I.O.T.; and Keflavik, Iceland.

R. E. Brown
R. E. BROWN
Acting

Copy to:
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CINCPACFLT
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COMNAVFACENGCOM (CODE 06)
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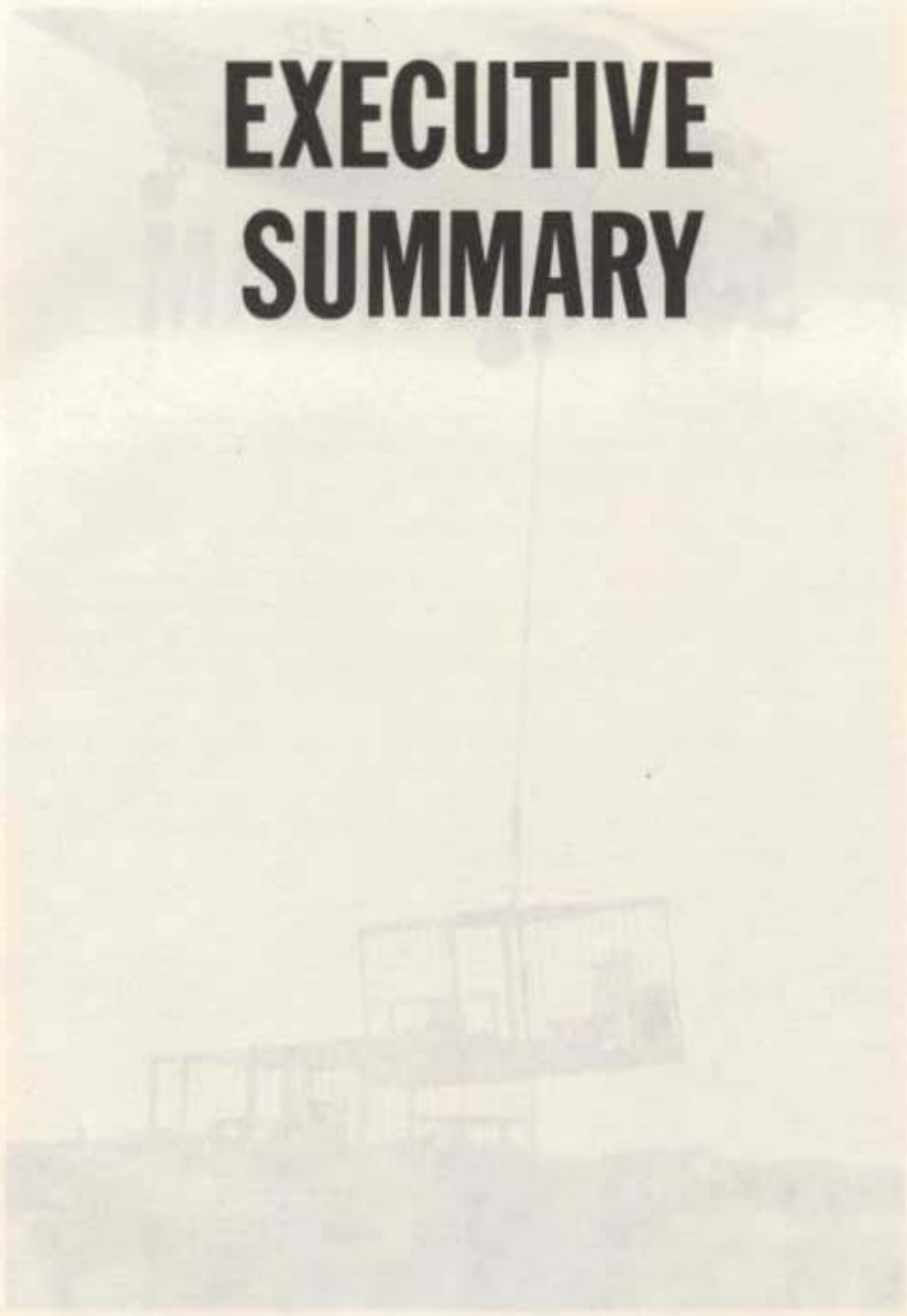
20, 21, 22, 23, 24, 25, 26, 27, 28)



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EXECUTIVE SUMMARY



Enclosure (1)



EXECUTIVE SUMMARY

1. ADMINISTRATION. With six details and a Seabee team deployed from the Main Body site, the administration and personnel office and post office found themselves extremely busy throughout the deployment with added liaison efforts on top of the normal administrative workload. However both admin and personnel were able to implement in-house departmental training programs which significantly improved the effectiveness of assigned junior personnel. Extensive legal services were readily available through the Naval Station JAG office and their efforts were of great assistance to the entire battalion.
2. TRAINING. The highlight of the deployment training program consisted of a one week standdown for military combat skills training at the mid-point of the deployment. The training areas and outside support in the form of instructors, helicopters, landing craft and aggressors all added to the realism and effectiveness of the exercises. The timing of the standdown was also excellent in that it provided each man a break from the normal construction routine and allowed everyone time to reflect upon the accomplishments realized over the first half of the deployment.
3. OPERATIONS. With solid construction tasking well in advance of the deployment, operations encountered minimal resource reallocation requirements. The one major exception was at the Eleuthera Detail site where material constraints delayed for nearly seven months the start of the detail's largest project. Statistically the battalion's main body and details, excluding the Diego Garcia Det and Seabee Team, worked on a total of thirty-one separate projects plus operating a crusher and quarry. Fifteen projects were turned over to the battalion at the start of the deployment and eleven of those were completed and transferred to the customer during the course of the deployment. Sixteen new projects were started and ten of these were completed and transferred to the customer by the end of the deployment.
4. SPECIAL SUPPORT OPERATIONS. On several occasions the battalion was called upon to assist COMNAVFORCARIB with unique problems on the island of Vieques. These requests centered around an extensive environmental impact study and offered some challenging work. The most extensive of these projects involved the manufacture of four cages to protect air quality sampling equipment to be spotted at remote locations on Vieques. After fabrication of the cages and installation of monitoring equipment at Camp Moscrip, the cages were ferried to Vieques by station harbor operations craft and finally positioned at their designated location with helicopter assistance.
5. MORALE AND RECREATION. The completion of the camp's special services facility together with a very active Naval Station intramural sports program provided an abundance of activity for the sports enthusiast. The battalion challenged local commands in softball, basketball, boxing, bowling, and golf and by the end of the deployment had accumulated an impressive recreational record. Statistically the command proudly claimed 3rd and 4th place in the Roosevelt Roads intramural softball league; 3rd place in the CINCLANTFLT softball tournament held in Mayport; 1st place in Roosevelt Roads intramural basketball and 2nd place in the COMNAVFORCARIB basketball tournament; winner of 3 of 4 matches in Roosevelt Roads 4th of July boxing smoker; 3rd place in the 4 day COMNAVFORCARIB golfing tournament; and 8th place in the Roosevelt Roads Open golfing tournament. These activities together with a wide variety of water sports aided and promoted a high level of morale throughout the deployment.

UNIT LOCATION SUMMARY

Enclosure (2)

UNIT LOCATION SUMMARY

TYPE UNIT & DESIGNATION	AV. ONBOARD OFF/ENL	LOCATION	ARRIVAL/DEPARTURE DATE AT SITE	MISSION
MAIN BODY	16/489	CAMP MDCRIP ROOSEVELT ROADS, PUERTO RICO	2 JAN 78/ 15 SEP 78	1
DETAIL GTMO	1/39	NAVAL STATION GUANTANAMO BAY, CUBA	2 JAN 78/ 15 SEP 78	1
DETAIL SABANA SECA	0/15	NAVAL SECURITY GROUP ACTIVITY SABANA SECA, PUERTO RICO	16 JAN 78/ 21 JUL 78	1
DETAIL ELEUTHERA	1/23	NAVAL FACILITY ELEUTHERA, BAHAMAS	2 JAN 78/ 12 SEP 78	1
DETAIL ICELAND	0/15	NAVAL STATION KEFLAVICK, ICELAND	5 JUL 78/ 15 SEP 78	1
DETAIL DIEGO GARCIA	1/50	DIEGO GARCIA BRITISH INDIAN OCEAN TERRITORIES	5 JAN 78/ 14 SEP 78	2
SEABEE TEAM 0524	1/12	YAP CAROLINE IS.	28 JAN 78/ 10 SEP 78	3
FLEET SUPPORT PERSONNEL	0/16	CBC, PORT HUENEME CALIFORNIA	AUG 77/ OCT 78	4

MISSION

1. CONTINGENCY READINESS TRAINING AND CONSTRUCTION IN SUPPORT OF THE NAVY AND/OR MARINE CORPS,
2. CONSTRUCTION SUPPORT FOR NAVY,
3. TECHNICAL ASSISTANCE TO AGENCIES OF THE U.S. GOVERNMENT ABROAD AND LIMITED CONSTRUCTION SUPPORT,
4. READINESS TRAINING SUPPORT,

HISTORICAL SUMMARY

Enclosure (3)

HISTORICAL SUMMARY

<u>DATE</u>	<u>EVENT</u>
18 DEC 77	Detail Diego Garcia 1st Advance Party flight of 1 officer and 9 men departed Port Hueneme, Ca for Diego Garcia.
19 DEC 77	NMCB FIVE Advance Party flight of 7 officers and 154 men departed Port Hueneme, Ca for Roosevelt Roads, Puerto Rico. Detail Eleuthera Advance Party flight of 1 officer and 6 men departed Port Hueneme, Ca for Eleuthera, Bahamas. Detail Guantanamo Bay, Cuba Advance Party flight of 1 officer and 9 men departed Port Hueneme, Ca for Guantanamo Bay, Cuba.
25 DEC 77	Detail Diego Garcia 2nd Advance Party flight of 10 men departed Port Hueneme, Ca for Diego Garcia.
2 JAN 78	NMCB FIVE Main Body flight of 5 officers and 140 men departed Port Hueneme, Ca for Roosevelt Roads, Puerto Rico. Detail Guantanamo Bay Main Body flight of 30 men departed Port Hueneme, Ca for Guantanamo Bay, Cuba.
4 JAN 78	NMCB FIVE 2nd Main Body flight of 5 officers and 127 men departed Port Hueneme, Ca for Roosevelt Roads, Puerto Rico. Detail Eleuthera Main Body flight of 17 men departed Port Hueneme, Ca for Eleuthera, Bahamas. NMCB FIVE Cargo flight of 1 officer and 11 men departed Port Hueneme, Ca for Roosevelt Roads, Puerto Rico.
9 JAN 78	Detail Diego Garcia Main Body flight of 32 men departed Port Hueneme, Ca for Diego Garcia, B.I.O.T.
17 JAN 78	RADM HEID, Commander, LANTNAVFACENGCOM, visited Detail Guantanamo Bay.
18 JAN 78	RADM HEID, Commander, LANTNAVFACENGCOM, visited Detail Eleuthera.
23 JAN 78	RADM HEID, Commander, LANTNAVFACENGCOM, arrived Roosevelt Roads, Puerto Rico for visit with Main Body.
23-25 JAN 78	EOCS BASS, COMCBLANT Equipment Office, visited Detail Guantanamo Bay for Management Assistance Visit.
28 JAN 78	Seabee Team 0524 flight of 1 officer and 12 men departed Port Hueneme, Ca for YAP, Caroline Islands.
6-10 FEB 78	Major BLACK, COMCBLANT Military Advisor, onboard Camp Moscrip, Roosevelt Roads for Combat Skills Training planning with the Battalion's S-2.
12-17 FEB 78	HUCS ROSE, COMCBLANT Operations, onboard Camp Moscrip, Roosevelt Roads for Projects Review.
13-16 FEB 78	UTCS BECKER, COMCBLANT Air Balance Team, onboard Camp Moscrip, Roosevelt Roads for projects visit.
15 FEB-15 MAR 78	Camp Moscrip Annual Equipage Inventory
20-22 FEB 78	EOC LIPSKI, COMCBLANT Safety Chief, visited Detail Eleuthera for Safety Management Assistance Visit.
22-24 FEB 78	LT MILLER, COMCBLANT Project Officer, visited Detail Eleuthera.

23 - 27 FEB 78 EOC LIPSKI, COMCBLANT Safety Chief, visited Detail Guantanamo Bay for Safety Management Assistance Visit.

27 FEB - 1 MAR 78 CDR LEONARD, COMCBLANT Chief of Staff, and UTCM MAGANDY, COMCBLANT Master Chief, onboard Camp Moscrip, Roosevelt Roads for Orientation Visit.

27 FEB - 2 MAR 78 EOCS BASS, COMCBLANT Equipment Office, visited Detail Eleuthera for Management Assistance Visit.

27 FEB - 5 MAR 78 EOC LIPSKI, COMCBLANT Safety Chief, onboard Camp Moscrip, Roosevelt Roads for Safety Management Assistance Visit.

6 - 7 MAR 78 CDR MACCALL, COMCBLANT Operations Officer, visited Detail Guantanamo Bay for Projects Review.

6 - 17 MAR 78 EOCS BASS, COMCBLANT Equipment Office, visited Detail Eleuthera.

27 - 29 MAR 78 COMMODORE JONES, COMCBLANT, onboard Camp Moscrip, Roosevelt Roads.

27 - 29 MAR 78 LCDR BIVINS, COMCBLANT Caribbean Programs Officer, visited detail Eleuthera for Projects Review.

29 MAR 78 LT ROACH, CEC, USN, reported aboard NMCB FIVE for duty.

2 APR 78 LT CAMPBELL, CEC, USN, detached from NMCB FIVE.

2 - 11 APR 78 LCDR HALL and EOCS BASS, COMCBLANT Equipment Office, onboard Camp Moscrip, Roosevelt Roads for Management Assistance Visit.

24 - 28 APR 78 CDR STONE, LT HARRIS, and SKCS SEIGLE, COMCBLANT Supply Office, onboard Camp Moscrip, Roosevelt Roads for Annual Supply Inspection.

26 - 30 APR 78 COMMODORE SAVARIA, COM31ST NCR, onboard Camp Moscrip, Roosevelt Roads for Orientation Visit.

27 - 28 APR 78 LT MILLER, COMCBLANT Projects Officer, visited Detail Guantanamo Bay for Mid-Deployment Review.

1 - 6 MAY 78 LCDR BIVINS and BUCS ROSE, COMCBLANT Caribbean Programs Officer, onboard Camp Moscrip, Roosevelt Roads for Main Body Mid-Deployment Review.

3 - 4 MAY 78 LCDR BIVINS, COMCBLANT Caribbean Programs Officer, visited detail Eleuthera for Mid-Deployment Review.

7 - 13 MAY 78 MAJOR BLACK, COMCBLANT Military Advisor, onboard Camp Moscrip, Roosevelt Roads to observe Main Body's Standdown for Military Training.

8 - 9 MAY 78 LCDR WOOD, OIC of UCT ONE, visited Detail Guantanamo Bay on Pre-Deployment Visit.

21 MAY - 1 JUN 78 GYSST NIEBERGER, OMGI CARLISLE, and ETL THOMPSON, onboard Camp Moscrip, Roosevelt Roads for Mid-Deployment Weapons and Communications Inspection.

5 - 9 JUN 78 LT HALL, COMCBLANT Administrative Officer, onboard Camp Moscrip, Roosevelt Roads for Management Assistance Visit.

10 JUN 78 ENS LASTELLA, SC, USNR, reported aboard NMCB FIVE for duty.

14 - 21 JUN 78 NMCB 133 Pre-Deployment Party onboard Camp Moscrip, Roosevelt Roads.

16 JUN 78	LTJG RICHMOND, SC, USNR, detached from NMCB FIVE.
18 JUN 78	UTCS BECKER, COMCBLANT Air Balance Team, onboard Camp Moscrip, Roosevelt Roads for Commissary Replacement Project Review.
26 - 29 JUN 78	COMCBLANT initiated Battalion Air Det Exercise, CW03 LEMLEY and EOC HOWARD onboard Camp Moscrip, Roosevelt Roads as COMCBLANT/20thNCR Official Observers.
27 JUN 78	Detail Iceland CPOIC, departed Roosevelt Roads, Puerto Rico for Keflavik, Iceland.
27 - 29 JUN 78	LT BUSSEY, COMCBLANT Plans/Training/Classified Material Officer, onboard Camp Moscrip, Roosevelt Roads for Management Assistance Visit.
29 - 30 JUN 78	NMCB 133 Pre-Deployment Party visited Detail Guantanamo Bay.
2 JUL 78	LT KEENE, CEC, USN, OIC NMCB FIVE, Detail Diego Garcia detached NMCB FIVE, and LT WONG, CEC, USN reported to NMCB FIVE for duty and assumed duties as OIC of Special Pier Team, Diego Garcia.
6 JUL 78	Detail Iceland Main Body flight of 14 men departed Roosevelt Roads, Puerto Rico for Keflavik, Iceland.
7 - 11 JUL 78	RADM ISELIN, Commander, NAVFACENGCOM, visited Detail Iceland.
7 - 15 JUL 78	RADM HEID, Commander, LANTNAVFACENGCOM, visited Detail Iceland.
9 - 11 JUL 78	COMMODORE FRAZIER, COMCBLANT, onboard Camp Moscrip, Roosevelt Roads.
9 - 22 JUL 78	EOCS BASS, COMCBLANT Equipment Office, onboard Camp Moscrip, Roosevelt Roads for Management Assistance Visit.
11 JUL 78	LT GEISS, DC, USNR, reported aboard NMCB FIVE for duty.
12 JUL 78	LCDR BROWN, CEC, USN, reported aboard NMCB FIVE for duty as Executive Officer.
12 - 18 JUL 78	COMMODORE FRAZIER, COMCBLANT, visited Detail Eleuthera for Orientation Visit.
13 JUL 78	LT LAMMERT, MC, USNR, reported aboard NMCB FIVE for duty.
15 JUL 78	LCDR GAGEN, CEC, USN, LT ISRAEL, MC, USNR, and LT REDER, DC, USNR, detached from NMCB FIVE.
15 - 20 JUL 78	EOCS BASS, COMCBLANT Equipment Office, visited Detail Eleuthera for Management Assistance Visit.
19 JUL 78	LCDR LATTY, CHC, USN, detached from NMCB FIVE.
24 - 28 JUL 78	BUCS ROSE, COMCBLANT Operations Rep, onboard Camp Moscrip, Roosevelt Roads for Projects Review and Inspection.
2 AUG 78	LCDR ABEL, CHC, USN, reported aboard NMCB FIVE for duty.
8 - 10 AUG 78	LT MILLER, COMCBLANT Projects Officer, visited Detail Eleuthera.
17 AUG 78	LT GARCIA, CEC, USN, detached from NMCB FIVE.
24 - 25 AUG 78	LCDR BIVINS, COMCBPAC Operations Office, visited Detail Iceland.

28 AUG 78 Detail Guantanamo Bay Advance Party flight of 19 men departed Guantanamo Bay, Cuba for Roosevelt Roads, Puerto Rico.

29 AUG 78 Detail Eleuthera Advance Party flight of 8 men departed Eleuthera, Bahamas for Roosevelt Roads, Puerto Rico.

29 AUG - 1 SEP 78 GYSGT NIEBERGER and SSGT GRAHAM, COMCBLANT, onboard Camp Moscrip, Roosevelt Roads for Weapons and Communications Turnover.

30 AUG - 15 SEP 78 EOCS BASS and CMC ACKERSON, COMCBLANT, Equipment Office conducted BEEP onboard Camp Moscrip, Roosevelt Roads.

3 SEP 78 NMCB 133 Advance Party Arrived Camp Moscrip, NMCB FIVE Advance Party flight of 2 officers and 148 men departed Roosevelt Roads, Puerto Rico for Port Hueneme, California.

4 - 14 SEP 78 Main Body Turnover with NMCB 133.

5 - 12 SEP 78 Detail Iceland Turnover with NMCB 133.

5 - 13 SEP 78 Detail Guantanamo Bay Turnover with NMCB 133.

10 SEP 78 Seabee Team 0524 flight of 1 officer and 12 men departed YAP, Caroline Islands for Port Hueneme, Ca.

11 - 12 SEP 78 LT HARRIS, COMCBLANT Staff, onboard Camp Moscrip, Roosevelt Roads as Logistics Monitor for Camp Turnover.

12 SEP 78 Detail Diego Garcia flight of 30 men departed Diego Garcia, B.I.O.T. for Port Hueneme, Ca.

12 SEP 78 Detail Eleuthera Main Body flight of 1 officer and 22 men departed Eleuthera, Bahamas for Roosevelt Roads, Puerto Rico.

14 SEP 78 Detail Iceland flight of CPOIC and 14 men departed Keflavik, Iceland for Port Hueneme, Ca.

15 SEP 78 NMCB 133 Detail Iceland Main Body arrive at Keflavik, Iceland.

15 SEP 78 NMCB 133 First Main Body flight arrives, Camp Moscrip turned over to NMCB 133, NMCB FIVE First Main Body flight of 8 officers and 135 men departed Roosevelt Roads, Puerto Rico for Port Hueneme, Ca.

15 SEP 78 NMCB 133 Det Guantanamo Bay arrives, NMCB FIVE Detail Guantanamo Bay flight of 1 officer and 20 men departed Guantanamo Bay, Cuba for Port Hueneme, Ca.

15 SEP 78 NMCB FIVE Cargo flight of 1 officer and 11 men departed Roosevelt Roads, Puerto Rico for Port Hueneme, Ca.

16 SEP 78 NMCB 133 Second Main Body flight arrives, NMCB FIVE second Main Body flight of 5 officers and 156 men departed Roosevelt Roads, Puerto Rico for Port Hueneme, Ca.

ADMINISTRATION



VIEW OF EXPLOSIONS ASSISTED IN WEARDING HEAVILY
REINFORCED CONCRETE STRUCTURES

Enclosure (4)

ADMINISTRATION

The Roosevelt Roads deployment went extremely smooth from an administrative viewpoint. The Battalion had adequate administrative support with one YNC, one YN1, two YN2's, two YN3's and two YNSN's. In addition to providing clerical personnel to S3 and the Chaplain, a yeoman was provided to Alfa Company which helped cut down on the backlog of work in Admin. During the homeport period a YN1 was sent to IBM Typewriter Repair School which aided immeasurably in keeping the many typewriters in the battalion operating continuously.

Camp Moscrip has two Xerox 7000 copy machines which make reproduction easier and proved to be most effective in terms of time and manpower. Necessary repairs to these machines were accomplished within three to five days after requesting service from the Xerox office in San Juan. Mimeograph and ditto machines were available in the Part II warehouse but were not utilized during the deployment. Forms availability during the entire deployment was outstanding. Forms not readily available at Roosevelt Roads could usually be procured in one to two weeks from CONUS.

POSTAL

The Post Office operated with two Postal Clerks up until the end of April, at which time a third Postal Clerk was attached.

The first major concern of the Post Office was to find a better and quicker way for Battalion mail to get to California. It was researched carefully and decided the quickest way was to put the mail on a direct commercial flight to California. The end result was a mail transit time to the West Coast of 3-4 days, while incoming mail from the West Coast usually averaged 4-5 days.

Transit time for mail classified as Parcel Post was approximately 60 to 90 days. Parcel Post mail was containerized in New York prior to shipment and this coupled with the poor weather in New York during the winter months significantly affected the Parcel Post transit time.

Money Order business throughout the deployment totaled \$413,074.52. The average Money Order business on a payday was \$13,500.00.

During the Puerto Rican deployment the Battalion dispatched over 12000 pounds of outgoing mail with a daily average of 72 pounds. Also the Battalion Post Office dispatched 1500 pounds of mail to NMCB FIVE's details.

PERSONNEL

During the deployment the mainbody Personnel Office at Camp Moscrip, Roosevelt Roads, Puerto Rico was staffed with one PNC, one PN2, one PN3 and one PNSN. One PN1 acted in the capacity of ESO; one non-designated seaman was added to the staff in late April; and one PNSN was deployed to Diego Garcia in support of that detail.

During the first three months of the deployment, complete service record verification was conducted on 450 records. Special attention was given to the following areas: (1) Record of Emergency Data (service record page 2's) to ensure data reflected on command Enlisted Distribution and Verification Report (EDVR) was in agreement with service records. Approximately 250 page 2's were retyped to update or correct service record content. (2) Naval Enlisted Classification Codes (NEC's): an extensive review of service record page 4's was conducted to ensure that NEC's were requested on all personnel who completed formal schools during the preceding homeport period. Over 70 NAVPERS 1221's (NEC Requests) were submitted to correct and update information reflected on the EDVR; over 25 messages and speedletters were submitted to various authorities requesting current information pertinent to the NEC project. Close liaison was established with the Training Department to increase communications and to provide a viable system for more effective monitoring

of required NEC's vs. actual NEC's. More than 400 service record entries were made in conjunction with recording current NEC's. The Personnel Division also established a tickler/action system to ensure action completed by cognizant non-command authorities (CHNAVPERS Pers-B224) was forwarded to S2 for information purposes. (3) Sea Duty Commencement Date/Projected Rotation Date (SDCD/PRD): Service record page 5 (History of Assignments) and 13 (Administrative Remarks) were reviewed to ensure proper entry of SDCD's and PRD's. Over 250 service record entries were accomplished to validate service records with information reflected on the EDVR. (4) Extension Verification: Over 30 diary submissions were accomplished to change active duty obligations on battalion personnel whose records revealed inoperative extensions not reflected on the EDVR. (5) Social Security Number/Name: During this aspect of service record verification, social security numbers and proper names of battalion personnel were closely scrutinized to ensure accuracy of the EDVR. Several pieces of correspondence and diary entries were submitted to cognizant activities to correct discrepancies discovered. (6) Service Record Jacket replacement: all 450 service record jackets were replaced and the name, SSN, and branch/class were embossed on the jackets to ensure longer wear.

During this same time frame, the Personnel Division accomplished three evaluation evolutions totalling in excess of 500 documents including E6, E5 and E4 and below. Additionally an internal system of evaluation accountability was established to ensure proper routing of evaluations prior to and after signature and for monitoring their return and service record entry required by Personnel.

Family Separation Allowance forms were prepared on approximately 300 personnel during the course of the deployment.

Throughout the deployment, close attention was given to the accuracy of the EDVR, and the provisions of its governing instruction (BUPERSINST 1080.1C) were fully implemented in the verification process. Additionally, systems of communication and liaison were established between Personnel, Training and Operations to provide information required by those offices. Distribution of the verified EDVR to S2 and S3 with the EDVR annotated in the margins with reference correspondence such as NEC requests and PRD adjustments proved to be an efficient communication tool.

During the second three months of the deployment (April to June 1978), a reconstruction of the Good Conduct Award Tickler was accomplished consisting of producing 450 tickler cards. Additionally, over 75 Good Conduct Award certificates were prepared for signature and presentation by the Commanding Officer.

157 personnel were transferred during the deployment, of which 82 involved separation processing and 75 change of station. More efficient systems of coordinating the efforts of the Medical/Dental Departments for SEPROS transfers, the cognizant companies for transfer evaluations, and Alfa Company for transportation requirements were inaugurated which resulted in extremely smooth transfer functions.

94 personnel were received on board in a duty status during the deployment, and again more efficient systems of check-in procedures were established including a revised check-in sheet, a Receipts check-off list, to ensure accomplishment of all attendant paperwork, and a system of immediate service record verification which in turn resulted in a continuity of accurate service record keeping.

During the final two and one half months of deployment, the Personnel Division again engaged in the E4 and below evaluation evolution, preparing over 300 documents for signature, as well as screening roughs for content in accordance with current directives (BUPERSMAN 3410150).

During the course of the deployment, over 150 TAD transfers were effected involving change of deployment sites, schools, and administrative functions. The PNC conducted an on-site administrative visit to Det Eleuthera for the purpose of verifying service records and providing administrative assistance to the Naval Facility regarding the preparation of change-of-deployment site deployment per diem modifications. During the visit, the entire verification process described above was conducted on the service records located at that Detail site.

A new Strength Status Board was designed by the Personnel Officer Supervisor and produced by the Operations Department depicting each command rating in EDVR sequence, Billets Authorized, NMP, and on-board count to allow for simplification of records keeping. Additionally, the daily strength report form was amplified to include more definitive information for battalion use.

Over 750 Optical Character Recognition (OCR) forms were prepared and submitted as required to cognizant authorities. These forms included E5-E9 Evaluations, Reenlistment Contracts, Extension Agreements, Page 2's, Page 10's, 3067's, 3068's, FSA forms, Pay Vouchers, and missed meals Vouchers. The average error rating per month for the deployment was less than 4%, and monthly letters were received from BUPERS commending the Personnel/Admin divisions for outstanding work.

Over 300 NAVCOMP 3065, Enlisted Leave Authorizations, were prepared in accordance with battalion personnel requests. A new system of OCR document control/accountability was implemented at the beginning of the deployment and utilized throughout; OCR forms were filled in monthly folders for strict control of Document Control Listings (DCL) receipt, and for submission of tracers for document transmittals for which the DCL was not received.

A training syllabus was established for professional training within the division consisting of 15 semi-monthly, one-hour lectures. The lecture topics were assigned by the Personnel Office Supervisor; a written outline was provided to each member of the division for reference and file in the DOR.

Throughout the entire deployment, accuracy of records keeping was stressed; i.e., files, action files, ticklers, memorandum forms of communication with other companies/departments as well as service record keeping accuracy. Follow-up on all projects and requirements was optimum due to the extensive systems inaugurated to ensure accuracy and timeliness.

Additionally, the Personnel Division was tasked with maintenance of COMCELANT Det Roosevelt Roads EDVR, Diary and service records. The division was also tasked with providing administrative support to eight reserve battalion details reporting for 14 day periods of Active Duty Training.

EDUCATIONAL SERVICES

During the deployment to Roosevelt Roads, Puerto Rico ESO was manned by a PNL with an Ensign as ESO officer. Advancements, GED's and night college classes were the number one items. 270 E2/E9 personnel were advanced or selected for advancement during the deployment. A total of 91 personnel attended night classes offered by Los Angeles Community College and New Hampshire College. 42 personnel took CLEP, ACT and SAT test at the NCFA Office on the Naval Station. 16 personnel received their diplomas thru the GED tests while with the main body. 3 personnel enrolled in Veteran's courses. A total of 165 correspondence courses were ordered while deployed and a total of 100 personnel participated in the military leadership exams with 81 passing and 19 failing.

CAREER DEVELOPMENT

ADVANCEMENT IN RATE

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOTAL
E-9	1									1
E-8	1			1			1			3
E-7		1	1	1	1	1	1	2		8
E-6	3	1	1	4	2	2	9	2	5	29
E-5	3	5	5	4	1		14	5	9	46
E-4	25						76	1	1	103
E-3/Below	13	16	9	9	3		2	8		60
TOTAL	46	23	16	19	7	3	103	18	15	250

CORRESPONDENCE COURSES

OFFICER CORRESPONDENCE COURSES COMPLETED

JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOTAL
8	7	5	6	2	6	8	1		43

ENLISTED CORRESPONDENCE COURSES COMPLETED

22	18	20	9	23	9	12	9		<u>122</u>
									TOTAL 165

OFF DUTY EDUCATION

LOS ANGELES COMMUNITY COLLEGE

TERM III 65 persons
TERM IV 21 persons
TERM V 4 persons

NEW HAMPSHIRE COLLEGE

TERM V 1 person

REPRODUCTION OF 125 COPY FROM STEEL TONER (ORIGINAL)

VARIATIONS IN UNIT MANNING VS. ALLOWANCE

FIRST DAY OF DEPLOYMENT

	EO	CM	BU	SW	UT	CE	EA	SK	YN	PN	HM	MS	OTHER	TOTAL
E8	0	-1	0	0	0	-1	-	0	-	-	-	1	0	-1
E7	0	0	1	-1	0	-1	-1	-	0	0	-1	0	-1	-4
E6	-4	1	-4	0	2	1	0	0	0	1	0	-1	2	-2
E5	0	-3	-18	0	-2	1	1	-2	-1	-1	-3	1	-2	-29
E4	-9	1	-11	-6	7	-4	0	-3	0	-1	0	0	2	-24
E3 BELOW	64	19	22	8	9	5	2	3	-3	-1	1	-2	2	123
TOTAL	51	17	-10	1	16	1	2	-2	-4	-2	-3	-1	3	69

LAST DAY OF DEPLOYMENT

	EO	CM	BU	SW	UT	CE	EA	SK	YN	PN	HM	MS	OTHER	TOTAL
E8	-1	0	1	0	0	0	-	0	-	-	-	-	0	0
E7	1	1	0	-3	2	0	0	-	0	0	0	0	0	1
E6	-2	3	-3	-2	0	3	1	-1	1	0	2	1	-1	2
E5	-3	-6	-19	1	-2	0	-1	-2	0	-1	-2	1	-2	-36
E4	13	2	-11	-1	-1	-2	4	-4	-2	-1	-1	-2	-2	-8
E3 BELOW	26	6	11	1	3	1	0	2	-1	-1	1	-3	6	52
TOTAL	34	6	-21	-4	2	2	4	-5	-2	-3	0	-3	1	11

E9	CJ	EQ	UT
FIRST DAY	0	0	0
LAST DAY	0	-1	0

ALL FIGURES REPRESENT NUMBER CARRIED ON BOARD
(COB) MINUS PEACE TIME ALLOWANCE (ALW)

PERSONNEL STABILITY (1)

MONTH	AUG 77	SEP 77	OCT 77	NOV 77	DEC 77	JAN 78	FEB 78	MAR 78	APR 78	MAY 78	JUN 78	JUL 78	AUG 78	SEP 78
DECR LOSS	1	1	0	0	1	0	0	0	1	0	1	5	1	3
DECR GAIN	1	3	0	0	1	0	0	1	1	0	1	3	1	1
CPO LOSS	3	2	1	1	3	1	0	1	1	1	4	2	4	2
CPO GAIN	2	1	1	0	0	1	1	2	1	1	1	1	2	0
E6/E5 LOSS	26	6	13	6	26	4	5	5	10	7	6	7	21	5
E6/E5 GAIN	7	7	6	4	12	4	2	2	4	2	4	2	2	6
E4/BELOW LOSS	15	5	8	12	34	7	5	5	10	12	13	15	3	48
E4/BELOW GAIN	30	9	7	11	11	8	12	6	12	7	5	9	0	13
TOTAL LOSS	45	14	22	19	54	12	10	11	22	20	24	29	29	58
TOTAL GAIN	40	20	14	15	24	13	15	11	18	15	11	15	5	26

(1) SHOWN FOR THE AUGUST 1977 THROUGH SEPTEMBER 1978 HOMEPORT/DEPLOYMENT CYCLE

AT FIGURE WAREHOUSE WAREHOUSE IN WAREHOUSE
(100) WAREHOUSE WAREHOUSE WAREHOUSE

100	100	100	100
100	100	100	100
100	100	100	100

AWARDS 4 JANUARY 1978 TO 15 SEPTEMBER 1978

<u>MEDAL RECIPIENTS</u>		<u>NOMINEES/RECIPIENTS OF SPECIAL AWARDS</u>	
<u>NAME</u>	<u>AWARD</u>	<u>NAME</u>	<u>AWARD</u>
LCDR A. C. BYRNE	NAVY COMMENDATION MEDAL	UT1 J.W. ROBINSON	VENTURA COUNTY MILITARY CITIZEN OF THE YEAR, CALENDAR YEAR 1977
CE1 S.P. COLEMAN	NAVY ACHIEVEMENT MEDAL		

MEDALS IN PROCESS: NONE

LETTER OF COMMENDATION IN PROCESS/AWARDED BY HIGHER AUTHORITY: SIX

COMMAND LETTERS OF COMMENDATION: 56

MERITORIOUS MAST: HML C. H. SCHROEDER

UNIT AWARDS:

MERITORIOUS UNIT COMMENDATION: DETAIL DIEGO GARCIA

VENTURA COUNTY FY-79 COMBINED FEDERAL CAMPAIGN:

OUTSTANDING ACHIEVEMENT AWARD FOR ACTIVITY ATTAINMENT IN THE NAVAL MOBILE CONSTRUCTION BATTALION CATEGORY.

OUTSTANDING ACHIEVEMENT FOR THE HIGHEST PERCENTAGE OF ACTIVITY ATTAINMENT OF ALL FEDERAL ACTIVITIES CONTAINING BETWEEN 501 and 1,000 PERSONNEL.

DEPLOYMENT PUBLIC AFFAIRS

<u>NEWS RELEASES</u>	<u>ISSUED</u>	<u>PUBLISHED</u>
SERVICE WIDE PUBLICATIONS	10	2
CIVILIAN PRESS	0	0
BASE/LOCAL MILITARY PUBLICATIONS	10	5
TOTAL RELEASES	20	UNKNOWN
FHTNC INDIVIDUAL RELEASES	30	UNKNOWN
FHTNC ROSTER RELEASES	2	UNKNOWN
FAMILYGRAM ISSUES	3	3

LEGAL

OFFENSES

MONTH	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOTAL
NJP	14	12	12	7	23	6	19	21	15	120
COURT MARTIAL	-	-	1	2	-	-	3	-	-	6

MAJOR CHARGES

UCMJ ARTICLE	86	91	92	95	134	OTHER	DRUG/ALCOHOL RELATED CHARGES
OFFENSES	60	11	41	0	5	18	43

THE MAJOR CHARGES FOR EACH NJP/COURT MARTIAL WERE:

1. VIOLATION OF UCMJ ARTICLE 86 - UA
2. VIOLATION OF UCMJ ARTICLE 92 -
 - A. FAILURE TO OBEY A LAWFUL ORDER
 - B. POSSESSION AND USE OF MARIJUANA

DRUG/ALCOHOL ABUSE

DRUG EXEMPTION REQUESTED 0
 DRUG EXEMPTIONS GRANTED 0
 DRUG COUNSELING-LOCAL LEVEL ONLY 28
 DRUG COUNSELING-CAAC/MDC REFERRAL 1
 ALCOHOL COUNSELING-LOCAL LEVEL ONLY 18
 ALCOHOL COUNSELING-ARD/ARC REFERRAL 19
 BUPERS RCS 5355-1 SENT 14

MEDICAL

TOTAL PATIENT VISITS 10,967
 HOSPITAL CASES 33

DENTAL

PATIENTS TREATED 1660
 TOTAL PROCEDURES 5770